

**Governing Board
Annual Self-Evaluation**

Rating Scale: 5=Excellent 4=Very Good 3=Good 2=Fair 1=Poor

Planning Leadership		Score	Management Leadership		Score
1.	Board is fully involved in strategic planning		1.	Board has criteria for selection of Administrator	
2.	Board is available to administration, medical staff, nursing and management.		2.	Board evaluates the Administrator annually using predetermined performance targets.	
3.	Board monitors facilities progress toward mission and strategic objectives.		3.	Board members understand their policy-making roles vs. Administrator's management role	
TOTAL			4.	Board communicates effectively with the Administrator	
Quality Leadership		Score	5.	Board supports Administrator and medical staff by reviewing quality reports.	
1.	Board understands and accepts its legal, moral and regulatory responsibilities.		6.	Board surveys other facilities to assure Administrator is fairly compensated.	
2.	Board includes physician representatives in its activities.		7.	Board reviews executive succession plan to ensure leadership continuity.	
3.	Board communicates with the medical staff.		TOTAL		
4.	Board considers all appointment, credentialing, privileging, and fair hearing requests.		Board Effectiveness		Score
5.	Board carefully reviews all quality reports.		1.	Board evaluates its own performances and each member's performance.	
6.	Board regularly reviews and discusses malpractice reports.		2.	There is a conflict of interest policy with a conflict resolution plan.	
7.	Board reviews data to ensure that medical staff can meet patient needs.		3.	Board members understand their duties and reporting relationships.	
8.	Through quality improvement, the board ensures a single level of care for all patients.		4.	Board members are oriented and receive continuing education.	
TOTAL			5.	Board reviews its own size, structure, committee structure and tenure policy.	
Community Leadership		Score	6.	Meeting duration and attendance is adequate for board to meet its responsibilities.	
1.	Criteria for board membership are clearly defined and observed.		7.	Board chair leads the board fairly and effectively.	
2.	Board members actively represent the community's health needs.		8.	Board members receive meeting agendas in advance and come prepared.	
TOTAL			TOTAL		
Financial Leadership		Score	Individual Board Member Effectiveness		Score
1.	Board reviews and adopts annual budget and monitors performance.		1.	The board member receives education on trends in facility.	
2.	Board reviews and adopts a long-term capital expenditure budget.		2.	Board members attend and participate in board activities.	
3.	Board approves targets for debt, liquidity, return on investment, profitability and other important measures of financial performance.		3.	The board member demonstrates effective interpersonal skills.	
4.	Board monitors the performance of new programs and joint ventures.		4.	The board member supports the Administrator.	
TOTAL			5.	The board member does not disclose private board members.	
			6.	The board member identifies community leaders as potential board members and represents the facility's community.	
			TOTAL		

Name _____ Date _____