

**PERFORMANCE IMPROVEMENT REPORT – Part One:
Performance Measurement Plan and Findings**

<input type="checkbox"/> Department <input type="checkbox"/> Team Name:		Other Department/s or Teams Involved:	
Year:	Submitted by:	Date Initiated:	Date Discontinued:

MEASUREMENT PLAN

PI Measure #:	Submit to Board of Directors <input type="checkbox"/> Yes <input type="checkbox"/> No
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**Note: Complete one form for each performance measure.*

Function:	Type of Measurement: <input type="checkbox"/> Process Measure <input type="checkbox"/> Outcome Measure
Dimension of Performance:	
<input type="checkbox"/> Efficacy <input type="checkbox"/> Appropriateness <input type="checkbox"/> Availability <input type="checkbox"/> Timeliness <input type="checkbox"/> Effectiveness <input type="checkbox"/> Continuity <input type="checkbox"/> Safety <input type="checkbox"/> Efficiency <input type="checkbox"/> Respect and Caring	
Method of Data Collection: <input type="checkbox"/> Retrospective <input type="checkbox"/> Concurrent	Sample Size:
Age Specific: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Frequency of Assessment of Data: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Every Other Quarter <input type="checkbox"/> Other:	
Rationale For Choice of Performance Measure:	
Goal or Anticipated Outcome:	

DATA AGGREGATION FINDINGS

Performance Measure:	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total/Average
Performance Measure Source:					
Numerator:					
Denominator:					
Benchmark or Threshold:	Benchmark/Threshold Source:	Rate:			

**PERFORMANCE IMPROVEMENT REPORT – Part Two:
ANALYSIS AND PLAN FOR IMPROVEMENT
For Performance Measure #:**

Date	Summary Of Problem/s Identified Or Opportunity For Improvement	Plan Of Action <i>(Plan - Determine What Needs To Be Done, And Create A Plan For Achieving That Goal.)</i> <i>(Act - Modify Or Revise The Plan To Improve Performance)</i>	Individual Responsible For Action/s	Date And Description Of Implementation Of Plan <i>(Do - Put The Plan Into Action)</i>	Evaluation Of Implemented Plan <i>(Check - Evaluate/Re-Evaluate The Effectiveness Of The Plan)</i>